



THAKI DEVICE CHECKLIST



FOR DONATION CHAMPIONS

This checklist will help you identify what devices your company could donate to Thaki. We suggest you complete this checklist with your IT Manager. Once completed, you can use this information, with our "[Make The Case](#)" deck, to approach the decision maker at your company.

Does your company own its own laptops?

- yes
- no, we lease them (or another arrangement)

What currently happens to your used devices?

- we donate them to a good cause already
- we sell them on to another company
- we give or sell them to staff
- they are collected and disposed of as e-waste

How many laptops will your company be retiring this year? _____

What other used devices could be donated?

Check all that apply - or, if available, put the number of devices in the box.

- monitors
- tablets
- projectors
- headphones & headsets
- speakers
- other _____

Who is the decision maker about what happens to used technology?

Have they already approved making this donation to Thaki?

- yes - wahoo! Download and complete the [Donation Form](#)
- not yet - no worries! Grab our [Make The Case](#) pack and book a meeting to persuade them :)

And most importantly... With every laptop you donate, you'll be supporting **11 more refugee or vulnerable children**. Let's give these learners the **life-long gift of a digital education!**

